

Kwansei Gakuin Senior High School

Invites Application for Associate Teacher of English

Duties:

- Teaching English classes to designated students in grades 10 to 12 (about 16 lessons per week) in collaboration with other teachers
- Attending various staff meetings, school events, and other daily whole-school activities, including chapels
- Assisting with other assigned duties such as extra-curricular activities (clubs, school trips, etc.), after-school lessons and/or tutoring
- Working an average of 5 days a week (with responsibilities on some weekends)

Position & Salary:

- Full-time teacher (Associate Teacher of English) starting on April 1, 2027
- Monthly salary and Life Design Allowance between about 349,950 yen and 473,250yen (depending on teaching experiences and qualifications)
- The employment contract is for one year, and is renewable up to five years total by mutual agreement. However, as for applicants who have/had worked at Kwansei Gakuin within six months prior to April 1, 2027, the term of contract may be restricted according to “Rules and Regulations for Term Limits on Fixed-term Employment Agreements.” The contract cannot be renewed beyond the end of the fiscal year in which the employee reaches the age of 65.

Required Qualifications:

- Bachelor's or Master's Degree
- Native speaker competence in English
- Language teaching experience for three years or longer preferred

Application Deadline:

- All application documents must be submitted by Thursday, July 23rd, 2026.

Application Documents:

- Curriculum Vitae (free format)
- A photocopy of your diploma

Selection and Results:

- After screening the documents, selected candidates will be notified by Tuesday, August 4th, 2026 by email.
- Interviews for the candidates will be conducted in late August at Kwansei Gakuin Senior High School. Candidates will also be asked to conduct a model lesson on this date. Details will be notified to those who pass the initial screening.

Mailing Address:

- Please send your application documents to the address below.
Kwansei Gakuin Senior High School
1-1-155, Uegahara, Nishinomiya, Hyogo, 662-8501 Japan
- If applying by email, please send the required documents (PDF / Word document) to the address below

email: kghsaiyo@kwansei.ac.jp

Notes:

- The candidates' travel expenses and hotel stay for interviews will not be reimbursed.
- Submitted documents will not be returned.

- In order to engage in this work, in accordance with the Act on Measures to Prevent Sexual Violence Against Children by School Establishers, etc. and Private Education and Childcare Service Providers (Act No. 69 of 2024; hereinafter referred to as the 'Child Sexual Violence Prevention Act'), which is scheduled to come into force by December 25, 2026, it will be necessary to conduct a criminal background check to confirm whether there is any prior conviction for specified sexual offenses.
- If there is a prior conviction for a specified sexual offense, or if the individual falls under the category of persons with a history of such offenses, measures must be taken under the Child Sexual Violence Prevention Act, such as not allowing the individual to engage in this work. Accordingly, as one of the hiring conditions of our organization, we require that applicants have no prior conviction for specified sexual offenses.
- Therefore, during the recruitment and selection process, we will in advance verify, through resumes and other documents, whether applicants have any prior convictions for specified sexual offenses.
- In addition, if any of the following apply, a job offer or hiring decision may be revoked:
 1. If there is any falsification of academic background, employment history, qualifications, criminal record, or other important personal history.
 2. If the applicant fails to comply with the procedures necessary for criminal background verification under the Act on Measures to Prevent Sexual Violence Against Children by School Establishers, etc. and Private Education and Childcare Service Providers (Act No. 69 of 2024), as instructed by the organization.
 3. If the applicant engages in criminal or otherwise socially inappropriate conduct and is deemed unfit to be an employee by the organization.